



YHCLT



CAREERS INFORMATION BOOKLET

**WHAT'S
NEXT?**

Introduction

The big question in year 11 is what do you want to do? Parents, teachers, and even your friends are all asking what you want to be and the truth is that not everyone knows.

Careers Information Advice and Guidance (CIAG) is different for everyone. Some pupils have a clear idea of what they want to be and how to achieve it. Others know what career they would like but need support on the best route to follow. Some pupils know the subjects they enjoy and excel at and would like to know more about the careers using those subjects. Other pupils are sure about their skills, they know they are practical; social; investigative or scientific and would like to know which careers use those skills. A small number of pupils really don't have any idea and find the thought of choosing a career a bit overwhelming! Don't worry, whatever stage you are at there is support available in school.

In year 11 the following support will also be available to you:

- Each pupil has a one-to-one guidance interview with a careers adviser to talk about their options
- Local college and apprenticeship providers will give presentations on the options available to you
- Colleges and training providers offer open evenings which you can attend with parents or friends (although many events are being held virtually at the moment)
- Careers lessons cover applications, CV writing, and mock interviews
- Kelvin's Careers Team will be on hand to support you when making applications.

This guide will help you answer some of the most common questions, such as, what are my options when I leave school? what are the entry requirements? and how do I find out more?

Career Fact - It is very rare now that we choose a 'career for life' the average person has around 10 jobs between the ages of 18-40. So this guide will not only give you the skills you need to answer the questions you have now, but will also help you to become a life-long career learner.

In short you don't necessarily need to have a specific career in mind as long you know how to research your options!

TOP TIP

You don't need to read all of this guide it is designed for you to use for reference – you can dip into the bits that are most relevant to you.



Raising the Participation Age (RPA)

All young people who leave school are now required by law to participate **in education or training** until they are at least **18 years of age**.

This does not mean that you stay at school but that you progress onto:

- Full-time study with a school sixth form, college or training provider.
- An apprenticeship or traineeship.
- Full-time work or volunteering combined with part-time education or training.

What are my Options at 16+?

There are three main learning routes: **Academic Learning, Vocational Learning or Work Based Learning.**

Whatever you decide to do you will need to work towards gaining further qualifications:

Full-Time Further Education

- A levels or more GCSEs, developing knowledge and skills in academic subjects that you are studying

Vocational Courses

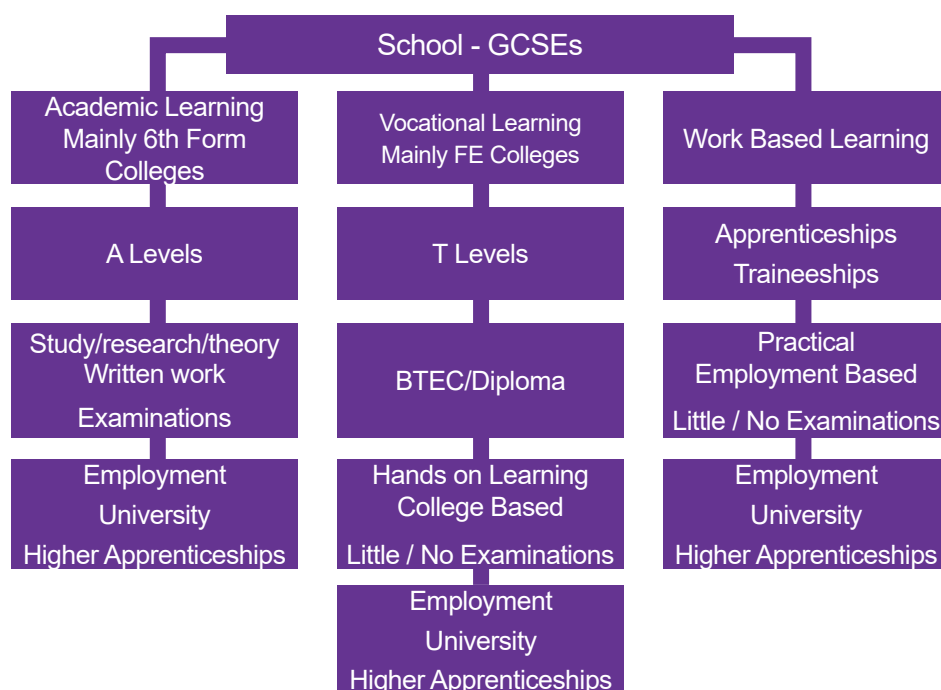
- BTEC/Diploma Qualifications; developing knowledge and skills that relate to a particular area of work
- T levels – are new qualifications that have been launched this year, they are equivalent to 3 A levels and offer a mix of classroom learning and on the job experience with an industry placement of approximately 45 days. For more information go to https://www.youtube.com/watch?v=Egh-dKw_H7M&t=2s
- From Sept 2020 pupils will be able to study T Levels in a range of subject areas. Visit <https://www.gov.uk/government/publications/introduction-of-t-levels/introduction-of-t-levels>

Other Courses and Qualifications

- CACHE, City and Guilds, IMI, Foundation Studies (practical training for a specific job or courses for pupils who may need extra support in order to progress)

Work with training

- apprenticeships, traineeships, or employment with time off to study a recognised qualification



At 6th form colleges and Ron Dearing UTC students may choose to combine A levels and L3 diploma qualifications.

The Academic Route

A levels - offer the chance to study a subject in depth, they are theory based and generally involve classroom learning and research. The majority of the assessment is by written exam, although there is often an element of coursework, and in some subjects an assessment of practical skills (i.e. art, theatre studies or science).

Pupils on an A level programmes usually study 3 subjects over two years. Pupils may also study an elective course alongside their main subjects, such as an Extended Project Qualification).

What are the entry requirements?

Entry requirements vary but you usually need the equivalent of at least 5 GCSEs at grade 5 to study A' levels. At some colleges subjects such as chemistry, biology, maths, physics, photography, fine art or languages require a grade 6 for study at A' level.

How do I choose which subjects to take? Do you know which degree you want to take?

No - Picking subjects that truly reflect your interests and abilities will increase your chances of success.

The advantage of A Levels is that they give you experience of more subjects and therefore if you are unsure they allow you to leave more doors open to you.

- Using the Prospects website www.prospects.ac.uk will enable you to look at specific degree subjects and the careers they may lead to, click on the 'careers advice tab' and then 'what can I do with my degree'.

Yes - Some degrees require specific A level subjects. If you know which degree you would like to take you can use the UCAS website www.ucas.com to find out more about which universities offer the subject you are interested in and the entry requirements.

- UCAS also has links to the universities own websites which will provide you with details of entry requirements for specific courses.
- For each grade you gain at college you will be given UCAS points which help you gain entry for university. Some university websites will state specific grades at A level i.e. ABB-BBB and may even state subject specific requirements such as a B in physics. Other sites may give a UCAS point score such as 112 points (this is equivalent to BBC at A level). To find out more about UCAS points take a look at the tariff tables www.ucas.com/files/tariff-tables-2021.



Russell Group Universities

The Russell Group represents 24 leading UK universities – if you are aiming high you should take a look at the Russell Group Informed Choices Guide



www.informedchoices.ac.uk.

- Some advanced level subjects are more frequently required for entry to degree courses than others. These subjects are called 'facilitating' subjects because choosing them at advanced level leaves open a wide range of options for university study. The facilitating subjects include: maths and further maths; physics; biology; chemistry; history; geography; modern and classical languages; and English literature.
- If you are wishing to apply for the highest ranking universities for your chosen subject you can take a look at The Complete University Guide www.thecompleteuniversityguide.co.uk for university rankings by subject.

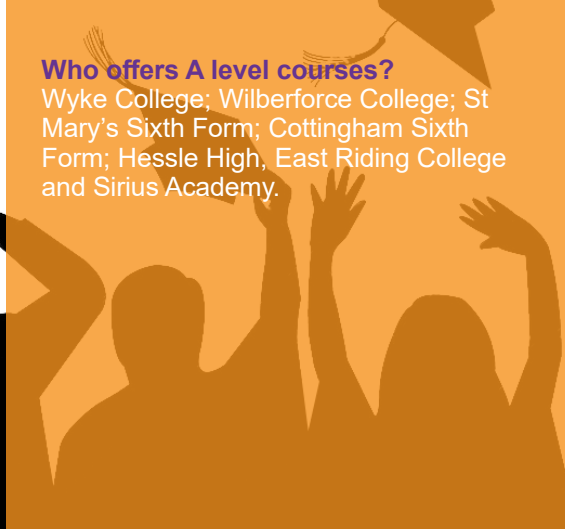
What Next?

The majority of pupils who take A Levels progress onto university. However, some students may choose to look at advanced / higher apprenticeships or employment at this stage. This may particularly be the case for pupils who have studied vocational A levels, such as accounting or business studies. Other students may choose to take a gap year before progressing on to university or in to employment.

- The following website offers some useful tips: <https://www.ucas.com/alternatives/gap-year/gap-years-ideas-and-things-think-about>

Who offers A level courses?

Wyke College; Wilberforce College; St Mary's Sixth Form; Cottingham Sixth Form; Hessle High, East Riding College and Sirius Academy.



The Vocational Route

Some colleges still refer to their vocational courses as BTEC, many further education courses now just use the term diploma.

BTEC / Diplomas – if you prefer coursework to exams then BTEC/Diploma courses could be for you. You can take one if you are interested in learning more about a particular sector or industry. They have been designed with support from employers, so they can equip you with the skills and knowledge that they are looking for and have a mix of theory and practice plus an element of work experience. BTECs are available in a wide range of areas including: art and design; business and business administration; catering; health and social care; sport; IT; engineering; motor vehicle; and construction. BTECs are available at level 1, 2 & 3.

Level 3 BTEC/Diplomas are advanced level (like A levels) – 4 GCSEs at grade 4 or above are required to study a level 3 diploma (some courses also specific that this must include English, maths or science) you can check entry requirements for courses on www.logonmoveon.co.uk or on the colleges own websites.

There are 3 types of Level 3 BTEC/Diplomas.

- Level 3 Subsidiary Diploma / Extended Certificate (equivalent to 1 A level)
- Level 3 Diploma (equivalent to 2 A levels)
- Level 3 Extended Diploma (equivalent to 3 A levels)

At Hull College and Bishop Burton College students usually study Extended Level 3 Diplomas and therefore they just study the Level 3 course on its own. At Wyke College, Wilberforce College, St Marys, Ron Dearing UTC and East Riding College it is possible to take subsidiary diploma / diploma or extended diploma courses in some subjects, allowing students to take a mix of both A levels and BTEC/Diploma courses.

Level 2 BTEC / Diploma courses – usually require 4 GCSEs at grade 3, again some specifically ask for a grade 3 in certain subjects such as maths or English. Level 2 courses are available in the above mentioned career areas and are usually studied alongside GCSE re-sits (if you achieve a grade 3 or less in English and maths you are required to re-sit them).

Level 1 BTEC / Diploma courses – are available in the above career areas and usually require GCSE grades from 1-9 and a good school reference.

T Levels are new courses coming in September 2020, which will follow GCSEs and will be equivalent to 3 A Levels. – T Levels will offer students a mixture of classroom learning and 'on-the-job' experience during an industry placement of at least 315 hours (approximately 45 days). They will provide the knowledge and experience needed to open the door into skilled employment, further study or a higher apprenticeship.

- For pupils starting college in 2020 the only college offering T Levels is Bishop Burton College, Wyke and Wilberforce are due to start their T' levels offer in 2021.

What Next?

- **Further study** – students who complete level 1 or 2 BTEC/Diploma courses often progress onto the following level diploma.
- **Higher Education** – students with level 3 qualifications can apply for a wide range of degree courses at various universities.
- **T Levels** – are 2 year technical programmes designed to give young people the skills that businesses and industry need. T levels are equivalent to 3 A levels and offer a mix of classroom learning and on the job experience with an industry placement of approximately 45 days. They have been launched this year starting with digital, construction and education, the variety of T levels will expand again in 2021. For more information go to https://www.youtube.com/watch?v=Egh-dKw_H7M&t=2s
- **Apprenticeships** – pupils can apply for employed apprenticeships or traineeships often with the added benefit of practical experience in their chosen career
- **Employment** – pupils who are age 18+ may choose to move directly into employment.



Other Courses and Qualifications

Many vocational qualifications are now referred to simply as diplomas, there are however a number of other qualifications you may come across:

Foundation Studies - If you need support with day-to-day independence skills or with your progression into studying or work due to a disability or learning difficulty foundation courses could be for you. They can improve your knowledge, grow your skill set and help you to develop your self-confidence to prepare you for the next stage in your life, whatever that may be. Learning how to work with other people and develop your communication skills can set you on the course to a fulfilling and exciting life.

Foundation Studies courses are available at Hull College, Bishop Burton College and East Riding College.

Other Vocational Qualifications

There is also a wide range of other vocational qualifications which relate to specific industries some examples are given below:

CACHE - Council for Awards in Children's Care Education

City and Guilds - Qualifications can be undertaken in the classroom, workplace or a mixture of the two.

C & G qualifications are available in a wide range of areas

IMI - Institute of the Motor Industry - qualifications specific to motor vehicle, motor cycle repair etc.

Foundation Learning

Students who require extra support can take entry level qualifications, which will allow them to develop their functional skills in Maths and English, while maybe learning life skills, taking part in enrichment programmes such as Duke of Edinburgh, or trying out practical sessions in a wide range of career areas.

ESOL/EFL - students who wish to improve their English can enrol for full-time courses such as English for Speakers of Other Languages (ESOL) or intensive English as a Foreign Language (EFL).

Work With Training

Combining a job with training or activities to prepare young people for work: The main options are:

Apprenticeships

Apprenticeships have two components - a training place with a college or training provider and an employer. When applying via logonmoveon from school, pupils apply for an apprenticeship with a training provider and are then asked to take an assessment test and attend an interview. The apprenticeship provider will try and help the young person find an employer, however they are also expected to be proactive and contact potential employers direct, in addition to using any family contacts they may have. This is especially important for popular areas, such as: plumbing and electrical, motor vehicle and hairdressing.

Apprentices are employed, and usually spend four days with their employer with day release to college or a training provider, to get the qualifications they need for jobs at level 2 or 3. Pupils can also apply for apprenticeships on the findanapprenticeship website. This site advertises live vacancies and pupils can search to see the opportunities that exist in their local area. Apprenticeship vacancies are also advertised on www.getmyfirst.job and Indeed. The National Minimum Wage for apprentices is £4.15 an hour.

Apprenticeships are also available at level 4-7, suitable for students who have achieved A' levels or level 3 qualifications at college. Students can apply for advanced, higher or degree level apprenticeships. Locally such opportunities are available with companies such as BAM Nuttall, BAe Systems, RB (Reckitt Benckiser), BP and the NHS etc. Nationally vacancies exist in a wide range of companies including ASOS, Google, Jaguar, Land Rover, RSPCA, British Gas, Price Waterhouse Cooper, Network Rail and Starbucks to name a few. In many cases employers cover the tuition costs of degree courses in addition to paying apprentices a wage. For some students this provides a great alternative to university which not only saves them money but develops their employability skills too.

For more information take a look at the ASK Apprenticeships assembly on our school website or use the following link: <https://amazingapprenticeships.com/>.

Traineeships

Traineeships are 6 month training programmes for pupils who may need extra support to develop the skills they need to progress on to an apprenticeship or a job with training. They offer work experience placements rather than employment.

For students who are seeking an apprenticeship in a popular area or are struggling to find an employer a traineeship provides the opportunity to gain valuable work experience and a chance to demonstrate what you are capable of, sometimes this can be the 'foot in the door' that they need.

Jobs with training

Training in a job with an employer and working for a recognised qualification but NOT an apprenticeship.

NOTE: Pupils who do not achieve a grade 4 or equivalent in maths and English will be required to re-sit them. This applies to pupils following academic, vocational or work based learning routes.

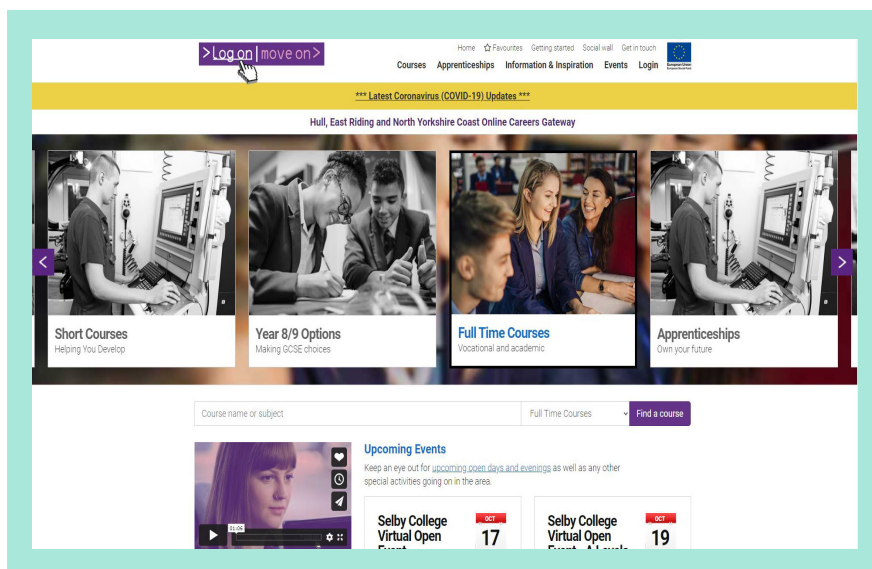
How to Apply

Full-time college - All full time college applications are completed on www.logonmoveon.co.uk. We will make applications in lessons in school and you can also work on your applications at home

Apprenticeships - There are three main ways to apply for apprenticeships:

For step by step instructions of how to apply on logonmoveon visit the school websites under the careers section. This site can be used to find out about the college courses and apprenticeships which are available in our local area.

- 1) Use the logonmoveon website www.logonmoveon.co.uk to apply direct to training providers, you will then be invited in for an assessment test and interview and they will try to support you to find an employer.
- 2) Use the National Apprenticeships website to find vacancies in our local area <https://www.findapprenticeship.service.gov.uk/apprenticeshipsearch>, this search provides details of employers who are seeking to fill current positions (you can usually begin using this to apply for vacancies in April).
- 3) Apply direct to training providers, some providers advertise in local press and prefer you to apply direct on their website, they include www.heta.co.uk (engineering), www.motortradesgta.org, & www.remit.co.uk (motor vehicle), www.jtltraining.com/apprenticeships, and www.citb.co.uk/CITB-Apprenticeships (construction)
- 4) You can also use the Get My First Job website to find apprenticeship vacancies www.getmyfirstjob.co.uk



Do Your Research!

Throughout this guide there are links to sites to find out more about courses, apprenticeships, university options etc.

When you are thinking about a career there is lots to consider. What does the job actually involve doing? Would I work evenings or weekends or Monday to Friday? What type of environment would I be in? How much would I earn and what are my chances of promotion? What are the entry requirements? What training do I receive? What skills do I need for this role? Where do I find out more? The following websites will help you find the answers to the above questions.

StartProfile.com

A really user friendly site with lots of job profiles and a skills and interests quiz. You can use as a guest or register for an account.

Click on **my profile** to find out more about careers that suit your interests and abilities.

Use the **world of work** link to look at careers by specific industry.

The **what to study** section also provides lots of information on making choices after school.

Employability / Work Preparation – provides hints and tips on writing a CV and interview skills.

NATIONAL CAREERS SERVICE WEBSITE-- <https://nationalcareers.service.gov.uk/>

Skills Assessment - allows pupils to learn more about their skills and match them to potential careers.

Explore Careers – choose from over 800 career profiles to discover what each job involves.

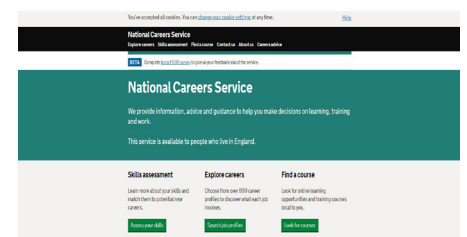
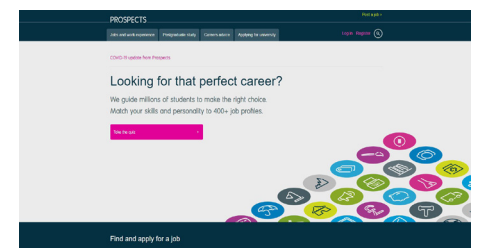
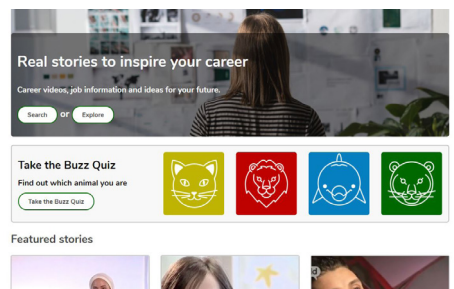
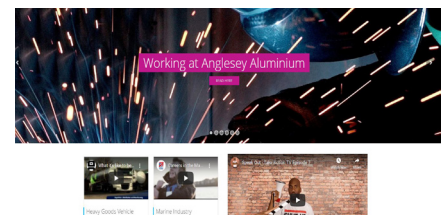
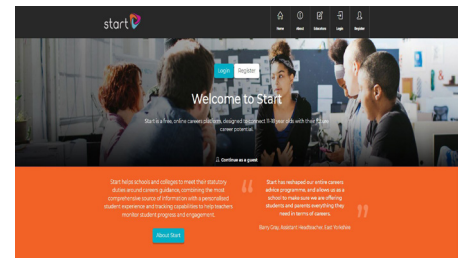
PROSPECTS – for graduate careers (requiring a degree) you can use the Prospects website [Prospects.ac.uk](https://prospects.ac.uk) go to jobs and work experience and click on job sector. Aimed at students planning on going to university.

Careers Advice – see where specific subjects can take you using the 'what can I do with my degree link'. Discover tips on getting a job, CVs and cover letters, applying for jobs and interview tips.

Jobs & Work Experience – contains job profiles on a wide range of careers possible after studying at university. Profiles can be accessed via an A-Z search or by sector. There are also a number of quizzes that match skills, motivations and desires to a career that is perfect for you.

www.careersbox.co.uk and www.icould.com also have a wide selection of career ideas providing valuable information from people employed within the roles.

TOP TIP – you can download the National Careers Service website to your smartphone and can even have an on-line chat with a careers adviser.



Where are the jobs?

Labour Market Information (LMI)

Labour Market Information, or LMI, is up-to-date information on where the jobs are. This information is available locally (Hull), regionally (Yorkshire and Humberside), nationally (UK) or even internationally (world-wide).

Do you know where the jobs are in Hull? The following image shows the numbers of people employed in specific sectors in our City.

Business and Retail 31,100	Chemicals 1,670	Construction 5,725
Creative & Digital 2,990	Energy Sector 5,345	Engineering 1,750
Food & Agriculture 5,590	Health & Social Care 16,835	Manufacturing 20,425
Ports and Logistics 5,970	Public Sector 6,050	Visitor Economy 7,225

The following sites offer specific information on labour market information:

LMI Humber – has useful links to lots of LMI specific websites. You can also find information specific to Hull and the surrounding area, with details of specific sectors and the jobs available take a look at <https://lmihumber.co.uk/humber-profile/>

National Careers Service <https://nationalcareersservice.direct.gov.uk> – Many of the careers websites already listed will give you an idea of who the employers are for specific jobs, how many vacancies there are and where they are located.

www.investhull.co.uk – has lots of information about developments in our local area and the jobs that will be created.

www.indeed.co.uk – use this website to find out about jobs available now – type Hull into the location box and take a look at the vacancies that are advertised. Maybe you would like to work in Manchester or London what can you find out about vacancies in other cities?

Think about the future – we now have a Hilton hotel, new rail links and networks are planned, alongside new housing developments. What does this mean in terms of opportunities in the City?

Finance

For pupils attending full-time courses; bursaries and discretionary awards are available from the colleges and can be enquired about at the college's student services.

The National Minimum Wage (NMW) for employed apprentices is currently £4.15. Pupils on traineeships may have access to funding similar to the bursaries/discretionary awards offered by colleges – please check with training providers.

For pupils who continue into full-time education, traineeships or foundation learning; child benefit is available until they are 19 years old. This entitlement relies on meeting the criteria for the payments set by the Government.

Transport

Some colleges offer free transport, in some cases a bus pass is available if you live more than three miles away from the college. Again check with the college's student support for more information. Pupils on traineeships can usually claim travel expenses.

COLLEGE OPEN EVENTS

Usually at the end of year 10 pupils attend taster days at local colleges, as it has not been possible this year it is vital that students attend virtual open events.

The open evenings listed below are mainly virtual, but some have campus access. Please head to the website listed to book your space and find out further details. Please note applications for HETA apprenticeships including engineering, mechanical engineering, fabrication & welding, multi-skilled engineering, instrumentation and process are now open.

WILBERFORCE COLLEGE

Wednesday 21st October 2020
www.wilberforce.ac.uk

BISHOP BURTON COLLEGE

Wednesday 21st October 2020
www.bishopburton.ac.uk

WYKE COLLEGE

Thursday 22nd October 2020
ww.wyke.ac.uk

HETA

Wednesday 28th October 2020
www.heta.co.uk

St Mary's 6th Form

Wednesday, 4th November 2020
www.smchull.org

EAST RIDING COLLEGE (BEVERLEY CAMPUS)

Wednesday 11th November 2020.
www.eastridingcollege.ac.uk

RON DEARING UTC

Thursday 12th November 2020
<https://www.rondearingutc.com>

HULL COLLEGE

Thursday 12th November 2020
www.hull-college.ac.uk

Virtual Events

Women Into Manufacturing & Engineering (WIME) are running a series of virtual events for school and college students. Students can talk to a range of engineering firms and their female employees: discuss what their roles involve, the benefits of working in engineering and manufacturing, the training and qualifications they require, and learn about apprenticeship opportunities.

To find out more and register for a place go to:

<https://greenporthull.co.uk/events/wime-careers-event>

Please remember to check our Twitter accounts:

[@kelvincareers](https://twitter.com/kelvincareers) and [@nsghull](https://twitter.com/nsghull)

& the Careers pages on the school websites for further updates.



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